



Data Collection Form

Information required for assessment and reporting purposes

Name of Student			
First Name			Last Name
Home Address of Student			
(No. and street name)		Suburb	Postcode

Section 1: Gender (please tick the relevant box)

Male	<input type="checkbox"/>
Female	<input type="checkbox"/>
Non-Binary	<input type="checkbox"/>

Section 2: is the student of Aboriginal or Torres Strait islander Origin?

(For persons of both Aboriginal and Torres Islander Origin, Mark both "Yes" Boxes)

No	<input type="checkbox"/>
Yes, Aboriginal	<input type="checkbox"/>
Yes, Torres Strait Islander	<input type="checkbox"/>

Section 3: is which country was the student born?

Australia	<input type="checkbox"/>
New Zealand	<input type="checkbox"/>
England	<input type="checkbox"/>
China	<input type="checkbox"/>
Philippines	<input type="checkbox"/>
South Africa	<input type="checkbox"/>
Israel	<input type="checkbox"/>
India	<input type="checkbox"/>
United States of America	<input type="checkbox"/>
Korea	<input type="checkbox"/>
Other- please specify	<input type="checkbox"/>



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Section 4: Does the student or their mother/guardian or their father/ guardian speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often)

	Language	Student	Mother/ Parent 1/ Guardian 1	Father/ Parent 2/ Guardian 2
No	English only			
Yes,	Italian			
Yes,	Hebrew			
Yes,	Arabic (Incl Lebanese)			
Yes,	Vietnamese			
Yes,	Greek			
Yes,	Mandarin			
Yes,	Tagalog (Filipino)			
Yes,	Spanish			
Yes,	Macedonian			
Yes,	Other?			

Section 5a: What is the highest year of primary or secondary school the parents/guardians have completed?

(For persons who have never attended school, mark 'Year 9 or equivalent or below.') *Mark only one box in each column*

Education	Mother/ Parent 1/ Guardian 1	Father/ Parent 2/ Guardian 2
Year 12 or equivalent		
Year 11 or equivalent		
Year 10 or equivalent		
Year 9 or equivalent or below		

Section 5b: What is the highest qualification of the parents/guardians have completed?

Mark only one box in each column

Education	Mother/ Parent 1/ Guardian 1	Father/ Parent 2/ Guardian 2
Bachelor degree or above		
Advanced diploma/Diploma		
Certificate I to IV (including trade certificate)		
No non-school qualification		

For the next questions, please select the appropriate parental occupation group from the attached list.

- If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.
- If the person has not been in paid work in the last 12 months, enter '8' in the box above

Section 6a: What is the occupation group of the mother/parent1/guardian1?

(See attached sheet)

Section 6b: What is the occupation group of the father/parent2/guardian2?

(See attached sheet)

Thank you for your time.

Please return this form to the school in the enclosed envelope.



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List of Parental Occupation Groups (for question 6)

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.

Public service manager (Section head or above), regional director, health/education/police/fire services administrator

Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]

Defence Forces Commissioned Officer

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional

Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

Group 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]

Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]

Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]

Associate professionals generally have diploma/technical qualifications and support managers and professionals.

Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional

Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4-year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

Skilled office, sales and service staff.

Office [secretary, personal assistant, desktop publishing operator, switchboard operator]

Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]

Service [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]

Office assistants, sales assistants and other assistants.

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]

Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]